

CROOKED RIVER RANCH WATER COMPANY

September Board Meeting Minutes

March 12, 2025

CRRWC Board Room

President Mark Schneider called the meeting to order

Rules for meeting

We are going to have some basic rules for this meeting. No talking over each other or interrupting someone else who is talking. If a question has been asked and answered, please don't ask the question again and give someone else time to ask a question. Comments will only be taken during the public comment period unless otherwise decided by the Board President. We will show each other respect.

1. Meeting was called to order at 3:05 Pm

2. Roll Call

☒ Mark Schneider (President)

☒ Beth Gatchell (Vice President)

☐ Carina Soubiea (Secretary/Treasurer)

☒ Todd Hill

☒ Kent Inman

☒ Frank Day (General Manager)

Attendees:

Jim Hussey

The first item on the agenda is to approve the minutes from January 2025 Board Meeting:

Beth motioned to approve the minutes from the January 2025 board meeting

Kent seconded to approve the minutes from the January 2025 board meeting

All board members approved

The second item on the agenda is to approve the treasurer's report

Kent motions to approve the treasurer's report

Beth seconded the motion to approve the treasurer's report

All board members approved

Unfinished Business:

Mark announced that the board will be moving forward with a 2025 Rate Case Application and noted that current revenues are insufficient to cover the costs required to provide safe, reliable, and adequate service. Since the last rate case, expenses have increased by 9% overall. Power costs alone have risen by 26%. Additionally, wages and insurance have increased by 14% as efforts are made to maintain compensation levels that retain skilled and certified workers.

New Business:

Todd motioned to approve passing along the current 3.5% card fees to members who use Debit and Credit cards to pay their bills. It should be noted that this fee goes straight to the card company directly, CRR Water does not collect this fee. Kent seconded the motion to approve passing along the 3.5% card fees to members who use Debit and Credit cards.

Operational Report (Frank)

Frank announced that CRR Water took best overall drinking water for Oregon at the OAWU Sunriver conference.

The Water Management and Conservation Report has been sent out for review. It was first sent out to Jefferson County and Culver for their comments; we received no comments back. It is now at the State level, and we are awaiting any comments they may have.

CRR Water had a lot of frozen meters during January and February. Our field techs have replaced the meters, and we have sent those back to the Manufacturer for warranty.

Springbrook billing conversion is scheduled to go live around the first of October. We will be sending out customer notifications in regard to the new billing changes.

Member comments and questions:

Jim Hussey- Are the frozen meters scattered throughout the ranch or isolated to a certain area?

Frank advised that the frozen meters were scattered throughout the ranch and also mentioned that many of those frozen meters were at snowbird residences (which is very common).

Meeting adjourned at 3:21 Pm

Unfinished Business

Frank noted that the financial audit was uploaded to the website

Mark announced that the board has approved proceeding with a financial audit every three years. It was noted that the board can request an audit take place before the three years if needed, however the audit cannot be any longer than three years.

Carina asked for a Motion to approve a financial audit every 3 years, Kent seconded the motion. All were approved, and the motion passed.

New Business

Annual Meeting Date- The board agreed to schedule the Annual Meeting Date of September 17, 2024, at 6Pm

September Meeting Date- Due to scheduling conflicts the board has agreed to move the September meeting date to September 18, 2024

Mark asked for a motion to change the dates of the Annual Meeting and September Board Meeting dates, Kent seconded the motion. All were approved and the motion passed.

Frank noted that the board of directors' application is available on the website, there are 2 positions available. Carina and Jim are both re-running for their current positions, if there are any additional applications received an election will be held. However, if Carina and Jim are the only applicants then we are approved to by-pass the election process.

Operational Report (Frank)

Lead Service Line Survey- Survey has been completed (OHA requires 20% of all properties built before 1985) We

Started hydrant inventory, maintenance and flow testing. The field techs are collecting data during the hydrant inventory (IE: Company that made hydrant, dates etc.) in order to make it easier to get parts ordered.

Removed (2) leaky standpipes. (One on Cinder Cone Loop and one on Rim Rd)

Started repair on (2) more standpipes (one on Spur and one on Corral), parts were on a 10 week back order, so we are awaiting the parts to finish these repairs.

Started working on cleaning up properties and keeping properties fire resistant. We are mowing, weed eating and cleaning up Well 4 and 5. Started to maintain our cistern site, limbing trees, mowing grass short and cleaning up weeds.

Field Tech Kris is taking his Water Distribution 1 class on July 23rd + July 24th. After this class is finished, he will be approved to schedule his Water Distribution 1 test.

Member Comment Period –

Member Jeff Murtaugh would like to see the board implement a Capitol Spending Plan. Frank and the board agreed that they will work on creating a Capital Spending Plan.

Member Todd Hill requested more details on Dropcountr and what the water company is doing to get more members to sign up. Todd recommended an ad in the Telegraph. The board and Frank agreed that could be a possibility that we will investigate.

Meeting Adjourned at 4:15pm