

**CROOKED RIVER RANCH WATER COMPANY**  
**March Board Meeting**  
**March 13, 2024**  
CRRWC Board Room

**President Jim Hussey Called the meeting to Order**

**Roll Call**

<input checked="" type="checkbox"/> Jim Hussy (President)	<input checked="" type="checkbox"/> Mark Schneider (Vice President)
<input checked="" type="checkbox"/> Carina Soubiea (Secretary/Treasurer)	<input checked="" type="checkbox"/> Beth Gatchell
<input checked="" type="checkbox"/> Kent Inman	<input checked="" type="checkbox"/> Frank Day (General Manager)

No Additions to the agenda have been submitted.

**Jim Hussey read the rules for the meeting.**

*We are going to have some basic rules for this meeting. No talking over each other or interrupting someone else who is talking. If a question has been asked and answered, please don't ask the question again and give someone else time to ask a question. Comments will only be taken during the public comment period unless otherwise decided by the Board President. We will show each other respect.*

**Attendee's**

Todd Hill, Stan Kirk

**Online Attendee's**

None

**Review January Board Meeting Minutes:**

*Jim asked for a motion on the January 2024 Board Meeting minutes; Kent motioned to approve the minutes, Mark seconded the motion, all approved, motion passed.*

## Treasurer's Report (Carina)

### 2024 Financial Report Crooked River Ranch Water Company

#### Revenue

Water Sales:	\$177,515
Misc. Service Revenue:	\$2
Cross Connection:	\$665
Lease Revenue	\$6,800
<b>Total Revenue</b>	<b>\$184,981</b>

#### Expenses

Total Operating Expenses	\$(144,402)
<b>Net Operating Income</b>	<b>\$40,580</b>
Other Income & Expense	\$0

#### Net Income

Deposits to USDA Loan	\$-
Deposits to USDA Replacement Reserve	\$-
Deposits to Asset Investment	\$3,670
Deposits to Contingency	\$7,500
2024 Asset Investment Expenses (Funded by Asset Inv Fund)	\$(21,870)
2024 Replacement Expenses (Funded by USDA Replacement Reserve)	\$-
2024 Contingency Expenses (Funded by Contingency)	\$(2,500)
<b>Net after Deposits and Investments</b>	<b>\$5,039</b>

#### Fund Balances as of February 29, 2024

131.10 USDA Loan Reserve Balance	\$118,424
131.5 Contingency Fund	
• 131.52 Contingency	\$20,000
• Asset Investment Fund	\$44,763
• 131.53 USDA Replacement Reserve	\$-
<b>131.5X Total Balance</b>	<b>\$64,763</b>

Jim asked for a Motion to approve the Treasurer's report.

*Kent moved to approve the Treasurer's Report; Beth seconded the motion. All were approved, and the motion passed.*

### **Unfinished Business**

Frank announced that the Public Utilities Commission approved the changes to Tariff Schedule No. 6 and Schedule No. 9. Frank then explained the changes and why they were requested. The changes are on the website at [www.crrwater.org](http://www.crrwater.org) Resources/2023 Rules and Regulations.

Frank addressed the question from January's board meeting regarding the USDA Loan Payment Reserve account being underfunded. He explained that the USDA has been informed, and they ask that we work toward fully funding that account as soon as possible. Frank explained that the company would not be able to start building back up to fully funding that account until 2025 and that the USDA was aware.

### **New Business**

Frank – The PUC Compliance Audit has been submitted to the commission by PUC staff and will be reviewed by the commission on March 16<sup>th</sup>.

Frank – The Financial Audit is almost complete but will not pass all the quality checks by Pauly Rogers and our board before March 31st. Frank will request an extension on March 14th for an additional 30 days.

Frank – February's Town Has was only attended by 1 person. Frank will have another "Your Water Company" Town Hall on April 9<sup>th</sup> at 3 PM. He hopes to have better attendance.

Frank – Needed system improvements are being reviewed. The company engineer did a Hydraulic Modelling study back in 2018. The main improvement that needs to be addressed from that study was water flow to the lower area of the system. Currently, the system can safely only provide 200 gallons per minute to the area from the golf course to the end of Horny Hollow. During the study, suggestions were given to address the issue.

We are also looking into system production capabilities when one of the two wells is out of service. Can we increase the production rate of our older well, and what would the cost be?

Frank—After much discussion with the board and a positive coliform hit back in November, we have decided to do chlorination maintenance starting in April. The process should take no more than two months. We will send out notices two weeks before we start chlorinating. The last time chlorination system maintenance was done was in January of 2017.

### **Operational Report (Frank)**

Customer Portal – We are still working with Drop Counter. We will start testing the portal next week and plan to roll it out by the first part of May.

The Water System SCADA upgrade is still in progress. Nothing new to report

The first two remote pressure monitors have been installed and are working great.

The Lead Service Line Survey, mandated by the State of Oregon and the EPA, will continue in the next couple of weeks and should be completed by the end of May.

Field Tech Jeff will test his Water Distribution 1 tomorrow. Kris will take his class in June and take his test in July.

Member Comment Period - None

Meeting Adjourned at 3:40pm