

**CROOKED RIVER RANCH WATER COMPANY
QUARTERLY MEETING OF THE BOARD OF DIRECTORS
June 3, 2020 – CRRWC Boardroom
MINUTES**

I. CALL TO ORDER

The meeting was called to order at 3:01 PM by President Nathan Russell in the Crooked River Ranch Water Company Boardroom. Roll was called, and those present were President Nathan Russell, Board Member Archie McCawley, Treasurer Sherry Loster, Vice President Jim Hussey, Board Member Steve Proffitt, and General Manager Frank Day. There were no members of the community present at the meeting.

II. APPROVAL OF MINUTES

President Nathan Russell then called for a motion to be made to approve the Minutes from the February 12, 2020 Board meeting. **Jim Hussey made the motion to approve the minutes from the February 12, 2020 meeting as printed, and Archie McCawley seconded. Vote was taken. Motion carried.**

III. ADDITIONS TO THE AGENDA

President Nathan Russell then asked the Board if any additional topics that needed to be added to the meeting agenda. There were no other topics that needed to be added.

TREASURER'S REPORT- Treasurer Sherry Loster then presented the Financial Report for January through May 2020 as follows.

Revenue

Water Sales:	\$328,709
Misc. Service Revenue:	\$5,438
Cross Connection:	\$10,875
Cell Tower Rent:	\$20,118
Total Revenue:	\$365,140

Expenses Total:	\$381,574
Deposits to Savings Accounts:	\$52,950
Net Income:	\$-16,434

Year to Date

Contingency Fund Balance:	\$417,805
Loan Payment Reserve Balance:	\$204,497

President Nathan Russell then asked for a motion to be made to accept the financial report as presented. **Archie McCawley made the motion to approve the financial report as**

presented, and Steve Proffitt seconded. Vote was taken, and motion carried.

IV. OLD BUSINESS

A. Crooked River Ranch Club & Maintenance Assoc. VS. Crooked River Ranch Water CO.

General Manager Frank Day had no new information to report on this topic at this time.

B. Office Camera System

Frank Day reported that a new camera system was installed at the Office, Well 4, and Well 5. Frank noted that the cameras do not record audio.

V. NEW BUSINESS

A. AMR Meter Long Term Planning

The Water Company is planning to install more AMR meters in the coming years. Frank presented the Board members with three proposals. The proposals consisted of a four-year, three-year, and a two-year plan to install AMR meters. Money from the contingency fund would be used to purchase the AMR meters.

Plan	Cost	# Of AMR Meters Purchased
Four-year plan	\$267,924	255
Three-year plan	\$251,433 (saving \$16,491)	340
Two-year plan	\$232,573 (saving \$34,351)	510

The Board selected the two-year plan, as it saves the most money over time and can purchase the most meters. President Nathan Russell then asked for a motion to be made to approve the two-year AMR meter plan using money from the Contingency Fund.

Sherry Loster made the motion to approve the two-year plan using money from the Contingency Fund, seconded by Jim Hussey. Vote was taken, and motion carried.

VI. OPERATIONAL UPDATE

General Manager Frank Day gave an update on the happenings at the Water Company.

A. Hydraulic Modeling

Parametrix has completed the Hydraulic Modeling plans. Frank will be meeting with the Fire Dept first to discuss water flow and how it will impact the Ranch. In the future, Frank will plan a meeting with The Homeowners association, The Ranch Chappel, and Smith Rock Resort to discuss what will happen to the water flow in relation to a fire down in the Canyon.

B. 2020 AMR Meters

619 AMR meters have been installed on the Crooked River Ranch Water System so far.

Another 510 AMR meters are scheduled to be installed between 2021-2022.

C. DCVA (Backflow) Program

Frank reported that all is going well with the final year of backflow installs. There are just over 50 backflows left to be installed on the water system. Frank noted that there was some concern with the rental properties and making sure the property owner and renter were aware of the installation and who was responsible for payment. Frank was happy to report that everything went well and that most property owners paid for the backflow, with a few long term renters paying for the backflow themselves.

D. Remote Pressure Monitor

Another remote pressure monitor will be installed on Sundown Canyon Rd.

VII. MEMBER COMMENT PERIOD

There were no members of the community present at this meeting.

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:12 PM on Tuesday, June 3, 2020.