

**CROOKED RIVER RANCH WATER COMPANY
QUARTERLY MEETING OF THE BOARD OF DIRECTORS
August 12, 2020 – Virtual Zoom Meeting due to Covid-19**

I. CALL TO ORDER

The meeting was called to order at 3:00 PM by President Nathan Russell. Sherry Loster initiated the Roll call, and those present via Zoom (video chat) were President Nathan Russell, Vice President Jim Hussey, Secretary/Treasurer Sherry Loster, Board Member Archie McCawley, and General Manager Frank Day. Board member Steve Proffitt joined the Zoom Board Meeting a few minutes late. No members of the community joined the Zoom meeting.

II. APPROVAL OF MINUTES

President Nathan Russell then called for a motion to be made to approve the Minutes from the June 3, 2020 Board Meeting. Archie McCawley **made the motion to approve the minutes from the June, 3, 2020. Seconded by Jim Hussey. Vote was taken and motion carried.**

III. ADDITIONS TO THE AGENDA

President Nathan Russell then asked the Board if there were any additional topics that needed to be added to the agenda. The Board reported that there were no additional topics that needed discussion.

IV. TREASURER'S REPORT- Treasurer Sherry Loster then presented the Financial Report for January through July 2020 as follows.

Revenue

Water Sales:	\$503,497
Misc. Service Revenue:	\$6,472
Cross Connection:	\$33,113
Cell Tower Rent:	\$1,258
Total Revenue:	\$544,340

Expenses Total:	\$502,523
Deposits to Savings Accounts:	\$125,280
Net Income:	\$41,817

Year to Date

Contingency Fund Balance:	\$447,604
Loan Payment Reserve Balance:	\$245,827

President Nathan Russel then asked for a motion to be made to approve the financial

report. **Archie McCawley made the motion to approve the financial report, seconded by Jim Hussey. Vote was taken, and motion carried.**

V. OLD BUSINESS

A. Crooked River Ranch Club & Maintenance Assoc. VS. Crooked River Ranch Water Co.

There is no new information to report at this time. (Board member Steven Proffitt joined the Board Meeting at this time)

B. AMR Meter Program

Frank reported that the Water Company had already purchased and received the AMR meters scheduled to be installed in 2020-2021. You can go to crrwater.com and click on “Company Programs” and select AMR Meters to see if your property is scheduled to have an AMR meter installed in 2020-2021.

VI. NEW BUSINESS

A. Canceling The August 2020 Annual Meeting

President Nathan Russell announced that at the July 13, 2020 workshop, the Board decided to cancel this year's annual meeting due to concerns over COVID-19. This decision needed to be ratified by the Board. President Nathan Russell then asked for a motion to be made to ratify the decision to cancel the August 2020 Annual Meeting. **Steve Proffitt made the motion, seconded by Sherry Loster. Vote was taken, and motion carried.**

B. BackFlow Prevention Program Completion

General Manager Frank Day gave an update on the status of the backflow program. Frank reported that there are a total of 10 backflow installs left to install this year, and they should be completed by next week (8/21/20). The Water System will then be 100% backflow protected after the installs are completed. It was also noted that new property owners who do not have a backflow already installed in the meter box will be required to have one installed.

VII. OPERATIONAL UPDATE

General Manager Frank Day gives an update on happenings at the Water Company.

A. Waterline Repairs

Frank said that there wasn't too much to report on this time around besides waterline repairs. In the past year, there have been three waterline repairs where water has been turned off and boil water notices issued to members. It has been a year of repairs for the Water Company. Two waterlines were just recently repaired in the last two weeks alone, with another that will be fixed in the next week. Frank then said that the Water Company has been using a type of Quick Sleeve (It goes over the waterline), and waterlines can be repaired without shutting off the waterline. There was recently a waterline repair at the

Crooked River Ranch RV Park, and Frank reported that he had to buy a hand-held jack-hammer because there was a lot of rock in the way of the repair.

B. Office Still Closed To All Foot Traffic

Frank reported that the Office has been running smoothly through the pandemic. Customers are getting used to the Office being closed, with maybe one or two people coming to the door a week. Frank announced that the Office would remain closed until further notice. Customers can call the Office and make payments over the phone, mail-in, or drop their payment in the drop-box.

C. T-Mobile Tax Payment

Back in July, Frank submitted ten years' worth of tax records to T-Mobile for reimbursement. It was in regards to a personal property tax dealing with the old water tower that the Water Company had been paying for. Upon further review of the contract, T-Mobile was supposed to be reimbursing the Water Company for the property tax. The Water Company will be receiving a check from T-Mobile in the coming weeks for about \$7,000.

VIII. MEMBER COMMENT PERIOD

No members of the community joined the Zoom Board Meeting today, and no further comments were made by board members.

IX. ADJOURNMENT

There being no further business, the Zoom meeting was adjourned at 3:15 PM on Wednesday, August 12, 2020.